

School Council Approved: June 19

Review: 2020

Thank you for committing your time to work with the staff and students at our school. Your support is invaluable to enhancing the learning outcomes of our students.

In line with our Child Safe and our Visitor and Volunteer policies, please find the protocols which our council requires any visitor or volunteer to follow to ensure fairness and safety for our students and staff.

Volunteers and regular visitors include, but are not limited to, classroom helpers, camps and excursions assistants, kitchen and garden helpers, Family and Friends representatives.

All volunteers and regular school visitors (see policy) require a current Working With Children Check. A copy of the current card must be kept at the school.

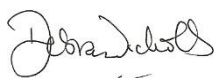
By signing into our school and/or participating in any school event, you are agreeing to abide by these protocols and expectations.

Protocols & Expectations

All volunteers and visitors will:

1. Treat all students in a positive, impartial and fair manner.
2. Be willing to assist all children or group of children within the classroom or activity. This could mean that you may not always work with your child.
3. Work under the direction of the teacher who is responsible for the class or group of children. It is important that your child be aware that the teacher is in charge and school organisation and rules apply, even if you are volunteering.
4. Refer any behaviour management issues to the classroom teacher, as he/she will then determine what course of action is to be followed.
5. Operate within professional standards and confidentiality. Volunteers and visitors are in a position of trust and must not discuss with other parents, adults or children any personal information about students, staff or other classroom helpers learnt whilst involved in school programs.
6. Volunteers and visitors must not approach or report any behavioural issues to other parents/guardians. Please be aware that individual behaviour plans that deviate from the school based behaviour management system may be in place for specific students and as a volunteer you may be unaware of the differentiated needs/expectations/protocols of some individuals.
7. Endorse and model all school values.
8. Sign and in and out at the office upon arrival and departure.
9. Follow all instructions in regard to Emergency Management.
10. For privacy reasons, please do not take photos or video any other child other than your own. Please remember that posting photos or videos to any form of social media, picturing any other children than your own, is not permitted under our Child Safe Policy.

Thank you for committing to making Stratford Primary School safe, friendly and fair place.



Debbie Nicholls
Principal

On behalf of the Stratford Primary School Council