
Approved by Council : November 2017

Review date: 2020

Rationale

Stratford Primary School recognises the importance of Information Communication Technology (ICT-Computers) in preparing students for the world around them and believes ICT is an integral part of the curriculum. We want our students to be confident and safe using this technology.

Our school is an accredited eSmart (*once final paper work, including this document, is received*) school and promotes cybersafety in the community. We believe that explicitly teaching students about safe and responsible online behaviours is essential, and is best taught in partnership with parents/guardians. We request that parents/guardians work with us and encourage this behaviour at home.

Aims

To provide a safe connection to the Internet for all students, staff and school community members for educational purposes, research and communication.

To instruct children about how to use the Internet in a safe and responsible manner.

Implementation

1. All students will undertake a Cybersafe program
2. Students and parents/guardians the **“Stratford Primary School Internet & Digital Media Acceptable Use Agreement”** before they will be allowed on-line.
3. Staff and the wider school community will be provided with Cybersafety / security information on a regular basis through a variety of school information .
4. Incidents of Cyberbullying will not be tolerated at Stratford Primary School and victims and their guardians will be encouraged to report incidents to the school and law enforcement bodies.
5. Safe and responsible behaviour will be explicitly taught at our school and parents/guardians are requested to reinforce this behaviour at home. Parents can view the Cybersafe programs at www.cybersmart.gov.au.
6. Students, parents and staff are advised to report an incident if;
 - they feel that the welfare of other students or staff at the school is being threatened
 - they have experienced an incident of Cyberbullying
 - they come across sites which are not suitable for their school
 - someone writes something they don't like, or makes them and their friends feel uncomfortable or
 - asks them to provide information that they know is private
 - they accidentally do something which is against the rules and responsibilities they have agreed to in the Acceptable Use policy document.
 - All incidents of Cyberbullying must be referred to the class teacher and the principal
7. Incidents will be investigated and recorded in an eSmart register maintained at school.
8. Each reported incident will be dealt with individually after careful consideration of the schools duty of care / legal responsibilities to the parties involved.
9. Any student who does not follow the rules of the **“Internet & Digital Media Acceptable Use Agreement”** will lose their computer privileges for a length of time as decided appropriate by the class teacher and Principal.
10. Parents will be notified and meet with school staff if students are involved in any incidents of Cyberbullying or other breaches of ICT protocol, including eSecurity.

11. Students will be required to complete additional Cybersafety / security lessons before their privileges are returned and make formal apologies (written and / or verbal) to the parties involved.
12. All incidents will be followed up at a later date by the class teacher or principal to determine if strategies and implemented protocols have been successful,

4. RESOURCES

Stratford Primary School Internet & Digital Media Acceptable Use Agreement

Cybersmart www.cybersmart.gov.au

ACMA www.acma.gov.au

Alannah & Madeline Foundation (eSmart) www.amf.org.au

5. EVALUATION

This policy may have to be adjusted from time to time to allow for DET initiatives.
This policy will be reviewed as part of the school's three year review processes.